



SPECIAL EDITION E-Orders Mandatory



Use of the Court's order processing software, **E-Orders**, by attorneys becomes **MANDATORY** on **March 1, 2008**. Only the Chapter 13 Trustee's office is temporarily exempted from mandatory use of E-Orders.

The Chapter 13 Trustee is currently revising all office forms to be compatible with E-Orders. The Chapter 13 Trustee will have all forms converted to E-Order format this spring.

To access E-Orders, click the Order Upload link under E-Orders found on the Bankruptcy Events and Adversary Events main page. The E-Orders program operates similarly to attaching a PDF to a docketing event. Instead of being docketed, the proposed order is delivered to an Inbox in the office of the assigned judge.

Instructions for using E-Orders are posted on the Court's webpage at www.okwb.uscourts.gov.



Filing of Exhibit D

The uniform Exhibit D form requires that, if available, a Certificate of Credit Counseling must be attached. However, attaching the Certificate of Credit Counseling to the Exhibit D filing does NOT suffice as filing of the document. The Certificate of Credit Counseling event is used by both the Assistant United States Trustee and the Court Clerk to determine whether a case is ready for discharge or is subject to dismissal.

To ensure that the Certificate of Credit Counseling is correctly filed, it must be:

1. Filed “as a bundle” with the petition and associated pleadings;
or
2. Filed as a separate docket event; *or*
3. Filed with Exhibit D by selecting the Certificate of Credit Counseling event and, while holding the Control (Ctrl) key, selecting the Exhibit D event. Both events should be highlighted. After selecting both events, users should complete filing the events.